

# REQUEST FOR TENDER



**DEADLINE: June 18, 2021**

## **SECTION 1**

### **1.1 INTRODUCTION**

New Brunswick Association for Community Living (NBACL)/ Association du Nouveau-Brunswick pour l'intégration communautaire (ANBIC) invites consultants to submit a bid for the provision of application development and design. NBACL intends to create an accessible online calculator application through which individuals with an intellectual/developmental disability can easily determine how employment income may impact their disability benefits.

### **1.2 BACKGROUND**

The New Brunswick Association for Community Living (NBACL) is a provincial, non-profit organization that works with and on behalf of children and adults with an intellectual disability and their families. The Association is a registered charity for the purposes of Canadian income taxes and as such is not subject to income taxes.

It is estimated that 22,000 New Brunswickers have an intellectual disability. NBACL receives over 200 requests for assistance every month.

Established in 1957, NBACL works to build inclusive communities where children and adults with an intellectual disability can live, learn, work, and play. We work in areas across the lifespan – from early learning and child care to will and estate planning, changing lives, changing communities, and defending rights.

Our staff members work provincially, based out of our six regional offices. Offices are located in: Fredericton (head office), Moncton, Saint John, Edmundston, Bathurst and Miramichi.

### **1.3 SCOPE OF SERVICES**

The scope of services is to develop and design an accessible on-line calculator application through which individuals, families and employment agencies can input relevant information about anticipated employment income and be provided with an estimate on how this income will affect benefits. Specifically, the application will be focused on the impact of employment income on social assistance (income support) benefits and social housing benefits for people accessing subsidized housing.

This calculator application will be developed to be compatible on both Android and Apple operating systems and for multiple types of devices.

## **SECTION 2 PROCESS**

### **2.1 Form of Proposal**

All proposals must include:

- A cover letter signed off by a signatory that is authorized by the consulting agency to engage in bids and bind the agency.
- An Overview of the Consultant Agency: Describe your agency's experience in providing application development and design services.
- Provide a proposed fee.

### **2.2. Delivery of Proposal:**

All tenders will be required to be delivered in electronic copy and must be received before or by **4 PM AST June 18, 2021, delivered to Ben McNamara [bmcnamara@nbacl.nb.ca](mailto:bmcnamara@nbacl.nb.ca)**

### **2.3 Key Dates:**

Issue Date: June 7, 2021

Deadline for Proposals: **June 18, 2021**

Notification of Successful Proponent: June 30, 2021

Completion Date of Project: December 31, 2021